



**Mission statement of McKinleyville Community Services District:**  
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD  
WEDNESDAY, JUNE 2, 2021 AT 7:00pm**

**TELECONFERENCE Via ZOOM & TELEPHONE:**  
Use ZOOM MEETING ID: 810 7719 0032 (<https://us02web.zoom.us/j/81077190032>) or DIAL  
IN TOLL FREE: 1-888-788-0099 (No Password Required!)

To participate, please teleconference using the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: [comments@mckinleyvillecsd.com](mailto:comments@mckinleyvillecsd.com) up until 4:30 p.m. on Tuesday, June 1, 2021.

All Public Comment received before the above deadline will be provided to the Board at 9 a.m. on Wednesday, June 2, 2021 in a supplemental packet information that will also be posted on the website for public viewing.

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**AGENDA**  
**7:00 p.m.**

**A. CALL TO ORDER**

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

A.4 Approval of the Agenda

A.5 Closed Session Discussion

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

## **NO CLOSED SESSION SCHEDULED**

### **B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

#### **NO PUBLIC HEARING SCHEDULED**

### **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

- Zoom Public Comment: When the MCSD Board President announces the agenda item that you wish to comment on, you must use the “raise your hand” feature that is present at the bottom of your screen. If you are on the phone, you will need to press star (\*) 9 on your phone, which will raise your hand. When it is time for public comment on the item you wish to speak on, you will be recognized by the Board President and you will be allowed to unmute (please note, your unmute and video are disabled throughout the meeting, and your audio only will be enabled when called upon, and you will be able to unmute at that time). You will have 3 minutes to comment.

### **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on May 5, 2021  
Attachment 1 – Draft Minutes from May 5, 2021
- D.2 Consider Approval of April 2021 Treasurer’s Report
- D.3 Compliance with State Double Check Valve (DCV) Law
- D.4 Consider Approval of Hiller Sports Complex Facility Use Agreement Contracts between MCSD and the Mad River Youth Soccer Leagues (MRYSL)  
Attachment 1 – HSC Agreement between MCSD and Mad River Youth Soccer League
- D.5 Consider Approval of 2020 Consumer Confidence Report (CCR)  
Attachment 1 – 2020 Consumer Confidence Report

### **E. CONTINUED AND NEW BUSINESS**

- E.1 Consider Adoption of Resolution 2021-16 Recognizing, Honoring, and Commending Seth Meynell for Ten (10) Years of Service (Action)

## Attachment 1 – Resolution 2021-16

- E.2 Consider Approval of Change Order Number 3 to Ameresco Design/Build Contract for Wastewater Management Facility Microgrid Project (Action)
  - Attachment 1 – Change Order Summary by Bid Item
  - Attachment 2 – Back up to Change Order
- E.3 Consider Adoption of Resolution 2021-17 to Nominate Dennis Mayo for ACWA Region 1 Board Member (Action)
  - Attachment 1 – Resolution 2021-17
  - Attachment 2 – ACWA Memo to Announce Open Nominations
  - Attachment 3 – Completed ACWA Nomination Form
- E.4 Consider Approval of FY2021-22 Proposed Budget and Approve Resolution 2021-18 Establishing Appropriations Limit (Action)
  - Attachment 1 – Budget for FY2021-22
  - Attachment 2 – Resolution 2021-18
- E.5 Consider First Reading of Ordinance 2021-05 Adding Section 68.04 to Regulation 68, Latent Powers, of Article VI: Miscellaneous, Addressing Library Powers of the MCSD Rules and Regulations (Action)
  - Attachment 1 – Ordinance 2021-05
- E.6 Distribution of the Annual Board Self-Evaluation (Information)
  - Attachment 1 – Self-Evaluation Questions
- E.7 Consider Approval of Future Hybrid Board Meetings Online as well as In-Person at Azalea Hall (Action)

## **F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

### F.1 ACTIVE COMMITTEE REPORTS

- a. Parks and Recreation Committee (Binder/Clark-Peterson)
- b. Area Fund (John Kulstad/Clark-Peterson)
- c. Redwood Region Economic Development Commission (Clark-Peterson/Binder)
- d. McKinleyville Senior Center Board Liaison (Clark-Peterson/Binder)
- e. Audit (Orsini/Couch)
- f. Employee Negotiations (Couch)
- g. McKinleyville Municipal Advisory Committee (Orsini)
- h. Humboldt Local Agency Formation Commission (Couch)
- i. Environmental Matters Committee (Couch/Clark-Peterson)
- j. AdHoc Committee – Community Forest (Mayo/Orsini)
- k. AdHoc Committee – Latent Powers (Couch/Orsini)

### F.2 LEGISLATIVE AND REGULATORY REPORTS

### F.3 STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask)
  - b. Operations Department (James Henry)
  - c. Parks & Recreation Department (Lesley Frisbee)
  - d. General Manager (Pat Kaspari)
- Attachment 1 – WWMF Monthly Self-Monitoring Report

F.4 PRESIDENT'S REPORT

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

**G. ADJOURNMENT**

**Posted 5:00 pm on May 28, 2021**

*Pursuant to California Government Code Section 54957.5, this agenda and complete Board packet are available for public inspection on the web at [McKinleyvillecsd.com/minutes](http://McKinleyvillecsd.com/minutes) or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.*

*McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.*